



## SRI MANAKULA VINAYAGAR NURSING COLLEGE

Kalitheerthalkuppam, Puducherry – 605 107.

Phone : 0413- 2643070, 2643071 Fax : 2641549

E-mail : [principal@smvnc.ac.in](mailto:principal@smvnc.ac.in), Web : [www.smvnc.ac.in](http://www.smvnc.ac.in)

(Accredited by Indian Nursing Council, New Delhi & Tamil Nadu Nurses and Midwives Council, Chennai)

### Grievance Redressal Committee

#### Overview

Grievance Redressal Cell is intended to find solutions for problems like ragging, sexual harassment – any kind of physical or mental harassment, complaints regarding class room teaching – class room management, completion of syllabus, teaching methods etc, if and when they arise.

#### Objectives

- To state a clear and fair process for students to raise a grievance, and to identify the member of staff responsible for settling the grievance.
- To realize the primary needs of the students and staff and secure civil liberties for everybody, a Grievance Redressal Cell has been constituted.
- To maintain compliance with regulatory requirements.
- To provide a forum to ensure appropriate and timely review and resolution of student and staff grievances.
- To identify educational needs of the committee and organization.

#### Functions

- Administering the Grievance Policy.
- Receiving and reviewing all complaints received by the Provost and determining the following as stated in the Grievance Procedure:
  - ✓ whether a complaint falls within the definition of a grievance
  - ✓ whether the complaint is a grievable matter
  - ✓ whether a grievable dispute exists
  - ✓ whether a Board of Trustees or University policy cited within the Statement of Grievance is applicable to the issue(s) presented in the grievance
  - ✓ whether other avenues of resolution are appropriate



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- ✓ whether the complaint has met the time requirements
- ✓ whether sufficient evidence exists to move forward to a formal hearing,
- ✓ whether the proper respondent has/have been named, and
- ✓ Whether any other circumstance exists to warrant a conclusion that the complaint is not subject to the Faculty Grievance Policy.
- ✓ Serving as members of a Hearing Panel, if selected, in accordance with the procedure for selection stated in the Faculty Grievance Procedure.
- ✓ The Grievance Committee shall receive training and advice from the Office of General Counsel.

### Resolution

- The Grievance Redressal Cell has resolved to convene meetings periodically and takes steps to redress the grievance.

### Grievance Redressal Cell Committee Members

Designation	Name of the Member	Image
Chairperson	DR. Prof. G. Muthamilselvi	
Co- Chairperson	DR. S. Narmatha	
Member Secretary	Mrs. P. Manimegalai	



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Student Representative B.SC. Nursing IV Yr.	Ms. R. Datchinapriya	
Student Representative B.SC. Nursing IV Yr.	Ms. Abirami Kumaraguruban	
Student Representative B.SC. Nursing III Yr.	Mr. M. Meenachisundaram	
Student Representative B.SC. Nursing III Yr.	Ms. E. Sneha	
Student Representative B.SC. Nursing II Yr.	Ms. Daisy. R	
Student Representative B.SC. Nursing II Yr.	Ms. Mary Snega D	
Student Representative B.SC. Nursing I Yr.	Mr. Aagash. G	
Student Representative B.SC. Nursing I Yr.	Ms. Eniya. M	