



SRI MANAKULA VINAYAGAR NURSING COLLEGE

Kalitheerthalkuppam, Puducherry - 605 107.

Phone : 0413- 2643070, 2643071 Fax : 2641549

E-mail : principal@smvnc.ac.in, Web : www.smvnc.ac.in

Accredited by Indian Nursing Council, New Delhi & Tamil Nadu Nurses and Midwives Council, Chennai.

RULES AND REGULATIONS OF THE COLLEGE

- Students must have self respect and be respectful to all members of the staff as well as the managing authorities of the Institution.
- Students should greet the Principal, lecturers when they see them for the first time in the college/hospital/hostel etc.
- Students should maintain silence in the classes, library, reading room and in the corridors. Students should make every effort to take care of the college and hospital property and help in maintaining the same. They should not write on the black board, scribble on tables, chairs, walls etc.
- Every student shall have to attend classes and practical's regularly.
- The college hour is 8.30 am- 4.30pm.
- Student should be Regular and punctual in time to college ie. 8.30 am in morning and afternoon at 1.30 pm.
- Students are advised not to proceed on any leave without permission of the Principal.
- Student should not get frequent absent, if student wants to take leave, student should get a permission letter from parents with parent's signature one day before and parent has to make a call to college.
- Students those who are having attendance percentage below 90%, she/he will not be allowed to attend the exams.
- Students whose conduct, or attendance, or progress is not satisfactory will not be allowed to appear for the University or Board examination, and are also liable to be asked to leave the College.
- Any student who damages the reputation of the college in any way is liable to be expelled. If any student discontinues the course, he/she shall clear all dues for the remaining duration of the course. If he/she fails to pay, his/her original certificates will not be returned. Original certificates will be returned at the time of leaving the college when students clear the dues.
- Students are instructed to keep their rooms neat, clean and tidy.
- Students are required to maintain ethical and professional standards in behavior both inside and outside the college, hospital, hostel and community premises.
- Students are forbidden to communicate with any outside authority directly. All such communications must be submitted through the office of the Principal. Any student infringing this rule is liable to be suspended.
- For any kind of misbehavior with staff or creating disturbances in classroom and in the college premises by a student or group of students, a full range of disciplinary action will be taken i.e. student will be expelled from the institute and depending



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upon his/her fault can be under legal action. A student expelled on disciplinary grounds will never be readmitted to this college.

- Ragging is an offense. Ragging is strictly prohibited in the college campus as well as in the hostel. Any student/students involved in such activities will be immediately expelled from the institution. Both junior and senior students are required to maintain cordial relationship with each other and a disciplined atmosphere in the college campus.
- No money should be collected for any activities without permission from the principal.
- Students are requested to wear formal dress during college hours. Students must be neat and tidy in their dress. Jeans, Tights, T-shirts are not allowed. For Male students, every student should have their neat hair cut, clean shave and periodically they should have the same.
- College administration is very strict on irresponsible mannerisms like leaving books, valuables and other belongings in the classrooms, laboratory, library, dining hall or in any other commonplace. College is not responsible for any loss of such property.
- Besides the curricular activities, the students are expected to participate in all extra curricular activities such as sports, cultural programmes, /academic activities and field studies arranged by the College.
- Students are required to wear their identity cards during college hours.
- A student will intimate for changing of address or Phone number to office.
- Membership in the recognized Student Nurses' Association is compulsory.
- Communicative devices like cell phone, tablet and laptop are strictly prohibited
- The student must clear all the dues of the college & hostel before the commencement of exam, otherwise she/he will not be allowed to attend the exams.


PRINCIPAL

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